

TM Audit CJSC

TITLE: Accountant/ Senior Accountant

TERM: Full time

START DATE: ASAP

DURATION: Permanent

OPEN TO/ ELIGIBILITY CRITERIA: All interested and qualified candidates (Age: Under 35 years)

LOCATION: Yerevan, Armenia

JOB DESCRIPTION: TM Audit is looking for successful candidates to fill the position of Accountant/ Senior Accountant for one of its clients.

JOB RESPONSIBILITIES:

- Full time involvement in tasks related to the conduction of accounting.

REQUIRED QUALIFICATIONS:

- University degree in Accounting/Finance/ Economics/Management;
- Basic/excellent knowledge of the Republic of Armenia Tax and Labour legislation;
- At least 1 year of work experience in Accounting;
- Knowledge of AS Accountant is mandatory (knowledge of 4.0 package is preferable);
- Ability to work under pressure and within deadlines.

ADDITIONAL NOTES: Probation up to 3 months.

APPLICATION PROCEDURES: Please submit your detailed CV highlighting your experience and professional education to: info@tmaudit.am **indicating the position in the subject line of your e-mail.** No phone calls, please. Only selected candidates will be contacted for an interview.

OPENING DATE: 16 November 2012

APPLICATION DEADLINE: 16 December 2012